

## Fee Schedule

Service/Product	Description	Fee
<b>Labour Rates</b>		
Labour Rates		Blended hourly rate in the range of \$150 to \$200 for services. <sup>2</sup>
<b>Contracted Assessment Services for First Nations</b>		
Assessment services provided on a contract basis for Indigenous communities in support of independent taxation of their reserve lands		One-time set-up fee: \$1,000 plus \$40 per folio. <sup>2</sup>  Ongoing: Based on the value of folios by property class covered by each contract with levy rates applied as set out in BCA's Tax Levy Bylaw. All other charges as per labour rates.
<b>Over the Counter - Provision of Property Assessment Information</b>		
Property Assessment Notice - Current Year	The Assessment Authority Act Regulations ( <a href="#">B.C. Reg. 497/77</a> ) state that a property notice of assessment contain the name and last known address of the person assessed, short description of the land, property class, and assessment information (actual value by classification, total assessed value, exemptions from taxation and total net taxable value).	<b>No fee</b> when requested by the current owner on title or their authorized representative. <sup>1</sup>  <b>\$6 (for third party)</b> per reprint of Current Property Assessment Notice as prescribed by B.C. Reg. 433/98. <sup>2</sup>
Contracted First Nations Property Assessment Notice – Current Year	Each First Nation has an individual Property Assessment Law or Bylaw that outlines what process should be followed.  <b>If Indian Act Bylaws:</b> A copy of an Assessment Notice can be supplied only when the person requesting it is an interest holder of a registered charge; then only those issued during the duration of the charge.  <b>If FMA Law:</b> The Assessor must provide to any person who requests it and pays to the assessor the fee of six dollars (\$6) the information contained in the current Assessment Notice sent by the Assessor.	<b>No fee</b> per reprint of Current Property Assessment Notice if <b>Indian Act Bylaw applies (limited access, treat lessee as owner)</b> . <sup>1</sup>  <b>\$6</b> per reprint of Current Property Assessment Notice if <b>FMA Law applies</b> . <sup>2</sup>  For reprint of Current Property Assessment Notice if <b>Taxing Treaty First Nation</b> or other, see pricing as per “Provincial Property Assessment Notice – Current Year” (row above).

Assessment Roll Entry for a Single Property - Current Year or Prior Years	<p><b>Current Year:</b> The Assessment Authority Act Regulations (<a href="#">B.C. Reg. 497/77</a>) state that a property assessment roll contain the name and last known address of the person assessed, short description of the land, property class, and assessment information (actual value by classification, total assessed value, exemptions from taxation and total net taxable value).</p> <p><b>Prior Years:</b> Contains a short description of the land, property class, and assessment information (actual value by classification, total assessed value, exemptions from taxation and total net taxable value). Property owner name and the last known address of the person assessed are not included.</p>	<p><b>No fee</b> for viewing in an Area Office.</p> <p><b>No fee</b> when requested by the current owner on title or their authorized representative.<sup>1</sup></p> <p><b>\$15 (for third party)</b> per printed page.<sup>2</sup></p>
Assessment Search (print/copy)	<p><a href="#">Assessment Search</a> is a BC Assessment web application that provides current assessment values on most properties in BC, limited additional detail and comparable values in the neighbourhood. Searches can be performed by civic address, legal description or roll number. This publicly-available application is accessible at <a href="http://www.bcassessment.ca">www.bcassessment.ca</a> and at kiosks located in BC Assessment area offices.</p>	<p><b>No fee</b> to view.</p> <p><b>\$1</b> per side of printed page.<sup>2</sup></p>
Detailed Valuation Report (DVR)	<p>The DVR is a summary of assessment information for a single commercial property. The report contains class and exemption splits for individual land and improvement components and detailed land adjustments when available.</p> <p>The DVR contains data from the Preview Roll in November, Completed Roll in January, or the Revised Roll in April. Used as a 'Comparable' for Commercial Properties under an active Property Assessment Appeal Board (PAAB) appeal. Preview Roll DVR reports are only available at the discretion of BC Assessment.</p> <p>Available for Industrial, Commercial, and Investment (IC&amp;I) properties such as multi-family/apartment blocks, and commercial buildings (BC Assessment coding is a predominant actual use code of 050, 052-056, or 200-499).</p>	<p><b>No fee</b> when requested by the current owner on title or their authorized representative.<sup>1</sup></p> <p><b>\$200 fee</b> for third parties.<sup>2</sup></p>

<p>Property Value Summary (PVS) - RESIDENTIAL</p>	<p>The Assessment Act Regulation (<a href="#">B.C. Reg. 433/98</a>) states the physical inventory information: area or dimensions of the land, location, general description of the building, total finished area, year the building was built, effective year, whether or not the building has a basement, and the building's number of stories, bedrooms and bathrooms.</p> <p>Used as 'Comparable' for residential properties.</p>	<p><b>No fee</b> when requested by the current owner on title or their authorized representative.<sup>1</sup></p> <p><b>\$16 per folio</b> for third parties.<sup>2</sup></p> <p>Circumstances: [a] If appealed to Property Assessment Review Panel (PARP): 4 free comparables (request must be made before March 15th). [b] If appealed to Property Assessment Appeal Board (PAAB): 4 free comparables (request must precede PAAB hearing).</p> <p>Each owner that appeals through PAAB could potentially receive a maximum of 12 free comparables if the owner makes requests for information during each of these time frames.<sup>1</sup></p> <p>Any comparables outside of the above time periods (or in excess of the number indicated above) is: <b>\$16 per folio</b> for third parties.<sup>2</sup></p>
<p>Property Value Summary (PVS) - COMMERCIAL (IC&amp;I)</p>	<p>Commercial (IC&amp;I) Reports provide a summary of property assessment information. This is available for IC&amp;I properties such as multi-family/apartment blocks, and commercial buildings (BCA coding is a predominant actual use code of 050, 052-056, or 200-499).</p> <p>The PVS report contains data from the Preview Roll (estimates of assessed values produced in November), the Completed Roll in January, or the Revised Roll in April.</p> <p>Used as 'Comparable' for Commercial Properties under an active PAAB appeal. Preview Roll PVS reports are only available at the discretion of BC Assessment.</p>	<p><b>No fee</b> when requested by the current owner on title or their authorized representative.<sup>1</sup></p> <p><b>\$100</b> per property for third party (e.g. tenants).<sup>2</sup></p>
<p>Property Record Card (PRC) – RESIDENTIAL</p>	<p>A PRC is a detailed report of the property, including all attributes, sketches, photos, and all the improvement inventory.</p>	<p><b>No fee</b> when requested by the current owner on title or authorized representative.<sup>1</sup></p> <p>Solely available to the current property owner on title or authorized representative.<sup>1</sup></p> <p>The current property owner or authorized representative is entitled solely to those PRCs for the time period of their ownership. The current owner is not entitled to receive a former property owner's PRC.<sup>1</sup></p> <p>If requested by anyone other than the owner for a Class 1 Residential property for 3 or more families, the owner must have completed the Authorization to Receive Confidential Property Information form.<sup>1</sup></p>

Property Record Card (PRC) - COMMERCIAL (IC&I)	A PRC is a detailed report of the property, including all attributes, sketches, photos, and all the improvement inventory.	<p><b>No fee</b> when requested by the current owner on title or authorized representative.<sup>1</sup></p> <p>Solely available to the current property owner on title or authorized representative.<sup>1</sup></p> <p>The current property owner or authorized representative is entitled solely to those PRCs for the time period of their ownership. The current owner is not entitled to receive a former property owner's PRC.<sup>1</sup></p> <p>If requested by anyone other than the owner, the owner must have completed the Authorization to Receive Confidential Property Information form.<sup>1</sup></p>
<b>Valuation Manuals</b>		
Major Industrial Properties (MIPS) Manual	The Major Industrial Properties (MIPS) Manual consists of the Manual Overview and 11 divisions (Sawmills, Marine and Bulk Terminals, Pulp and Paper Mills, Mining Properties, Shipbuilding, Chemical and Petrochemical, Grain Elevators, Cement Plants, Unique Industrial Improvements, Division 10 - Miscellaneous, and Petroleum Industry Production Facilities).	<p>MIPS <b>\$500</b> per MIP Division, including updates.<sup>2</sup></p> <p><b>\$4,500</b> for Full MIPS Manual, including updates.<sup>2</sup></p>
Electrical Power Group (EPG) Manuals	The Electrical Power Group (EPG) Manuals consist of an Adjustment and Definitions document and 3 Manuals: Dams, Power Generation Plants, and Substations.	EPG Regulated Manual: <b>\$500</b> per Division, including updates. <sup>2</sup>

Updated: February 27, 2024

1. Definition: An owner as defined in the Assessment Act.
2. Plus GST.

BC Assessment area offices are able to process most requests for products by fax, email, or in person. Fees may be paid by cash, cheque or money order.

Questions about the personal information contained in BC Assessment products may be directed to BC Assessment's Privacy Officer at [access.privacy@bcassessment.ca](mailto:access.privacy@bcassessment.ca)