

Data Catalogue ¹

| Data Element | Data Description | Exceptions |
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| Actual Use | Identifier that defines the primary purpose / activity that a folio is being held or used. | EXCEPTION: Codes 040 AND 287 ARE NOT RELEASABLE |
| ALR Code | Identifier for the Agriculture Land Reserve | |
| Apartment - Number of 1 Bedroom Units | Number of 1 bedroom units in a rental apartment building. | |
| Apartment - Number of 2 Bedroom Units | Number of 2 bedroom units in a rental apartment building. | |
| Apartment - Number of 3 Bedroom Units | Number of 3 bedroom units in a rental apartment building. | |
| Apartment - Number of 4 Bedroom Units | Number of 4 bedroom units in a rental apartment building | |
| Apartment - Number of Bachelor Units | Number of bachelors units in a rental apartment building. | |
| Apartment - Number of Housekeeping Rooms | Number of housekeeping units in a rental apartment building. Housekeeping unit - these are typically units that have their own private bedroom or living quarters but share other facilities such as bathrooms. | |
| Apartment - Number of Units | Number of units in a rental apartment building. | |
| Apartment/Suite Number(s) | Apartment Number / Unit Number Portion of a building / dwelling to further refine location. | |

¹ Disclosure of an individual data element contained in this Data Catalogue is subject to BCA's obligations under the *Freedom of Information and Protection of Privacy Act* and shall be assessed on a case by case basis. If BCA reasonably considers that a data element contains Personal Information that cannot be disclosed under the Freedom of Information and Protection of Privacy Act, receives a direction from the Office of the Information and Privacy Commissioner restricting the collection or disclosure of a data element or if BCA no longer collects a data elements as part of its preparation of the Assessment Roll, such data element will not be disclosed and may be removed from the Data Catalogue.

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| Area | Identifies a BCA Assessment Area, which is a method that BCA uses for organizing each geographic region of the province of BC. | |
| Basement Area | Area (in square feet) of the basement. | |
| BC Transit Flag | A flag indicating whether the folio is subject to BC Transit taxation. True or False. | |
| Block | Represents a portion or a particular division of surveyed land. This designation is used in at least three different types of legal descriptions: (1) Blocks that are used in the survey system of Sections, Ranges and Blocks in the New Westminster Land District, and described as Block 5 North, Range 4 West, New Westminster District. Enter values in the search field in the following manner; 3N or 5N; (2) The second use is where no other descriptors are used other than the Land District for a legal description, such as Block 1253, Cranberry Land District; (3) Blocks can also indicate a portion of a subdivision, as in Block A of District Lot 1234, Lillooet Land District. | |
| Certificate of Title | LTSA Document Number assigned to an Indefeasible State of Title Certificate and maintained in the land title register. | |
| Conveyance Date | The date from Land Title Act Form A Freehold Transfer is lodged for registration at the land title office (shown on a Title Search as the Application Received Date). | |
| Conveyance Price | The market value as declared on the Land Title Act Form A Freehold Transfer at the land title office. | |
| Conveyance Type | Indicates if the conveyance was for a single, multiple, improved or vacant property. | |
| Co-op - Number of 1 Bedroom Units | Number of 1 bedroom units in a co-operative apartment building. | |
| Co-op - Number of 2 Bedroom Units | Number of 2 bedroom units in a co-operative apartment building. | |

| Data Element | Data Description | Exceptions |
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| Co-op - Number of 3 Bedroom Units | Number of 3 bedroom units in a co-operative apartment building | |
| Co-op - Number of 4 Bedroom Units | Number of 4 bedroom units in a co-operative apartment building. | |
| Co-op - Number of Bachelor Units | Number of bachelor units in a co-operative apartment building. | |
| Cross Reference Roll No. | Represents the old roll number (combination of jurisdiction and roll number) if folio has been added or deleted as a result of renumbering | |
| Deck Square Footage | Size (in square feet) of an uncovered deck, porch or patio. | |
| Deck Square Footage Covered | Size (in square feet) of a covered deck, porch or patio. | |
| Defined Codes | Identifies the Defined Areas associated with the folio. Defined Area coding is applied upon the request of the Regional District for the purposes of taxation. Each code is associated with a service such as fire protection, or water. | |
| Dens | Number of separate room that includes a door and window but no closet. | |
| District Lot | This is a type of primary land division or description, which defines a parcel of land that has been surveyed. | |
| Effective Year | Effective Year refers to the effective age of an improvement. Effective age is defined in s.1 of the Depreciation of Industrial Improvements Regulation (BC Reg 379/88). | |
| Electoral Area | Refinement of the rural jurisdiction divided into areas for voting purposes by the regional district. | |
| Elevators | Indicates if any commercial buildings have one or more elevator(s). | |
| Finished Area | Refers to the area (in square feet) of the main building that is finished with walls and flooring. | |
| Fireplace Number | Fireplace number 1 to 5. If there are more than 5 fireplaces, they are not reported. | |

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| First Floor Area | Size (in square feet) of the first floor area. | |
| Floor Number | Indicates the floor number of the strata unit. | |
| Folio Action | Identifies how a specific record should be processed by the Local Government's system. The current values are: Delete (1), New (2), and Change (3) | |
| Foundation | Description of the type of foundation for the property based on the size (in square feet) of the Basement, Slab and/or Crawl space areas. | |
| General Service Codes | Identifies the General Service Areas associated with the folio. General Service Area coding is applied upon the request of the Regional District for the purposes of taxation. Each code is associated with a service such as fire protection, or water. | |
| Gross Building Area | The total constructed area of a building. This area is computed by measuring to the outside finished surface of permanent outer building walls. It includes all enclosed floor areas of the building including basements, mechanical rooms etc. | |
| Gross Leasable Area | In general, Gross Leasable Area (GLA) will be equivalent to Floor Rentable Area as defined by the Building Owners and Managers Assn (BOMA). Floor Rentable Area is the gross measured area of a floor less the area of major vertical penetrations (e.g. ventilation shaft, elevator shafts & stairs). Total Building GLA is equivalent to Building Rentable Area or sum of all Floor Rentable Areas. | |
| Heating Type | In the case of homes with more than one heating type (e.g., gas on main and electric on the upper floor(s)), the predominant heating type is shown. If the structure has no heat, the No Heat option is selected. | |
| Improvement District | Identifier for the public corporate bodies which operate independently of regional districts or any other administrative jurisdiction that | |

| Data Element | Data Description | Exceptions |
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| | provides services to a specific folio. Improvement districts may provide such diverse services as fire protection, water service or dykes, sewers, utilities, street lighting, construction and operation of a hospital. Improvement Districts tax only on one service. | |
| Improvement Exempt Tax Codes | Identifier that defines if the improvement on the folio is taxable, exempt or partially exempt from taxation. | EXCEPTION: Codes 03, 23, 27, 37, 40, 41, 42, 44, 45, 55, 58, 60, 62, 69, 4A ARE NOT RELEASABLE |
| Improvement Property Class Code(s) | Identifier for the classification of a property. | EXCEPTION: PC 03 FOLIOS ARE NOT RELEASABLE |
| Improvement Value(s) | The dollar value of the building / structure eligible to be taxed after applying any applicable exempt tax codes. | |
| Improvement Value(s) - BC Transit | The value to which the appropriate tax rates are applied to determine the taxes payable. It is the actual value less the value of any assessment or tax exemptions. | |
| Improvement Value(s) - Local Government Act/Taxation Act/Vancouver Charter | The value to which the appropriate tax rates are applied to determine the taxes payable. It is the actual value less the value of any assessment or tax exemptions. | |
| Improvement Value(s) - School/Hospital Act | The value to which the appropriate tax rates are applied to determine the taxes payable. It is the actual value less the value of any assessment or tax exemptions. | |
| Indian Band (FN Reserve Number) | Identifier of the FN Reserve associated with a folio | |
| Islands Trust Area | Identifier of the Islands Trust Area associated with a folio. | |
| Jurisdiction | Identifies a Taxing Jurisdiction. This can be a municipal or rural taxing jurisdiction. This is the next level down of categorization within a BCA Assessment Area. | |
| Land Area | Area (in acres) of the lot. | |

| Data Element | Data Description | Exceptions |
|---|---|---|
| Land Characteristics | A variety of characteristics describing attributes of the land, such as access to utilities, view, waterfront etc. | |
| Land Depth | Depth (in feet, to one decimal point) of the lot. | |
| Land Dimension Type | Land dimension types are acres and square feet. | |
| Land District | An administrative descriptor or division that also forms part of the legal descriptions of surveyed parcels in BC. | |
| Land Exempt Tax Code | Identifier that defines if the land on the folio is taxable, exempt or partially exempt from taxation. | EXCEPTION: Codes 03, 23, 27, 37, 40, 41, 46, 47, 48, 49, 55, 58, 62, 63, 70, 77, 4A ARE NOT RELEASABLE |
| Land Property Class Code(s) | Identifier for the classification of a property. For property taxation purposes in British Columbia, the assessor assigns one or more property class to each property according to the description of these classes in a provincial regulation. | EXCEPTION: PC 03 FOLIOS ARE NOT RELEASABLE |
| Land Size | The size of a parcel of land in units as defined by the land dimension type. | |
| Land Square Feet | Area (in square feet) of the lot. | |
| Land Value(s) | The dollar value of the land eligible to be taxed after applying any applicable exempt tax codes. | |
| Land Value(s) - BC Transit | The value to which the appropriate tax rates are applied to determine the taxes payable. It is the actual value less the value of any assessment or tax exemptions. | |
| Land Value(s) - Local Government Act/Taxation Act/Vancouver Charter | The value to which the appropriate tax rates are applied to determine the taxes payable. It is the actual value less the value of any assessment or tax exemptions. | |
| Land Value(s) - School/Hospital Act | The value to which the appropriate tax rates are applied to determine the taxes payable. It is the actual value less the value of any assessment or tax exemptions. | |
| Land Width | Width (in feet, to one decimal point) of the lot. | |

| Data Element | Data Description | Exceptions |
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| Lands Branch File Number | Number / identifier assigned by the Integrated Land Management Branch (ILMB) for crown land | |
| Legal Freeform | A complete legal description of a property. | |
| Local Area Codes | Identifies the Local Areas associated with the folio. Local Area coding is applied upon the request of the Regional District for the purposes of taxation. Each code is associated with a service such as fire protection, or water. | |
| Lot | Identifies the Lot Number which forms part of the legal description of a parcel of land. | |
| Lot Size Area - Depth | Depth in square feet (length perpendicular / from the road to the end of the parcel - rectangular lot size) | |
| Lot Size Area - Width | Width in square feet (measurement of something from side to side - length along the road) | |
| Lot Size Freeform | Square feet or acres. | |
| Lot Size Key | Identifies the type of land measurements used for the folio. | |
| Manual Class Code | State and condition of the improvement (building) and the structural components and condition of the improvement. | EXCEPTION: Codes C424, D424 ARE NOT RELEASABLE. Do not use "Quality" portion of descriptions. |
| Manufactured Home Registry Number(s) | Manufactured Home Number - identifier registration number for a manufactured home (mobile home) by the Manufactured Home Registry. | |
| Meridian | Represents a line of longitude. | |
| Mezzanine Area | Total of all mezzanine area (in square feet) in a commercial property. A mezzanine is a low storey between two other storeys in a building, typically between the ground and first floors. | |
| Multi-Sale Flag | The presence of a multi-sale flag indicates the transfer of a property or title involving more than one parcel. | |

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| Neighbourhood Code | Identifier assigned by BCA to organize a jurisdiction into appraisal areas or like properties. Next level of categorization below jurisdiction. | |
| Net Leasable Area | Generally referred to as store area, the net leasable area is the total floor area designed for the occupancy and exclusive use of tenants. | |
| NTS Number | NTS = National Topographic System - geographic reference. | |
| Number of 2 Piece Baths | Number of bathrooms with 2 pieces: Sink and Toilet. | |
| Number of 3 Piece Baths | Number of bathrooms with 3 pieces: Sink, Toilet and Shower Stall. | |
| Number of Bedrooms | Number of separate room(s) that includes a door, window, and a closet. | |
| Number of Carports | Number of Carports. A carport is a structure generally used for parking that is not enclosed and may or may not be connected to the main building. | |
| Number of Full Baths | Number of bathrooms with 4 pieces or more: sink, toilet, and bathtub with a shower head or separate shower stall. | |
| Number of Multi Garages | A Multi Garage is one that more than one car fits inside, regardless of the number of doors. This field includes both detached and attached garages. | |
| Number of Single Garages | A single garage is one that only one car fits inside. Includes both attached and detached garages. | |
| Number of Storeys | The number of storeys is the number of distinct levels of living space above the basement, crawl space or slab foundation. | |
| Number of Units In a Co-op | Number of units in a co-operative apartment building. Available for properties valued using the income approach only. | |
| Number of Units In a Hotel | Number of units in a hotel (properties with actual use code 230 - Hotel). | |
| Number of Units In a Motel | Number of units in a motel (properties with actual use code 232 - Motel and Auto Court). | |

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| Occupancy ID | Indicates the type of residential strata property | |
| Other Building Flag | Indicates whether one or more outbuildings exist on the property. Detached garages larger than 950 ft ² are considered outbuildings. | |
| Parking Type - Parking Structure | Number of parking stalls in a parking structure on the property. | |
| Parking Type - Surface | Number of surface parking stalls on the property. | |
| Parking Type - Underground | Number of underground parking stalls on the property. | |
| Permit Number | Building Permit identification number. | |
| PID | A unique 9 digit identifier associated with a parcel of land in BC assigned by the Land Title and Survey Authority. | |
| Plan Number | The Land Title Act Plan Number as registered in one of the Land Title Office. | |
| Police Tax Code | Identifier for exemption. True or False. | |
| Pool Yes or No | Indicates whether or not a residential property contains a pool. | |
| Range | Represents a particular division or survey description of a portion of land. This designation is used in at least four different types of legal descriptions, which are as follows: (1) Section and Range surveys used on Vancouver Island; (2) the survey system of Sections, Ranges and Blocks which is used in the New Westminster Land District; (3) The Provincial Township survey system of Sections, Townships and Ranges; (4) Parcels of land which were surveyed under the Dominion Township survey system, which is also known as the Railway Belt survey system. | |
| Regional District Number | Identifier associated with the regional district that the folio lies within. | |

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| Regional Hospital District | Identifier for the hospital that is associated / assigned to a given folio. Assigned by Ministry of Municipal Affairs & Housing. | |
| Roll Number | A "unique" identifier when combined with Jurisdiction that identifies a specific folio. | |
| Roll Year | A specific property taxation year (for the assessment values reported). Roll year and Taxation year are the same. | |
| Sale Category | Sale category indicates if the sold property is vacant or has an improvement or manufactured home. | |
| Sale Date | The date the LTSA document was received for registration at the Land Title Office, which date may be adjusted by BCA if the registration date does not accurately reflect the market value of the property on that date. | |
| School District | An area created or constituted as a school district by or under the School Act or a former Act. | |
| Second Floor Area | Size (in square feet) of the second floor area. | |
| Section | Represents a particular division or survey description of a portion of land. This type of designation is used in at least four different types of legal descriptions, which are noted as follows: (1) Parcels of land which were surveyed under the Dominion Township survey system, which is also known as the Railway Belt survey system; (2) the second survey type is called the Provincial Township survey system; (3) the third system of survey is the Section and Range surveys used on Vancouver Island; (4) the fourth use is where no other descriptors are used other than the Land District for a legal description. | |
| Seniors Housing - Number of 1 bedroom units | Number of 1 bedroom units in a seniors housing building. | |

| Data Element | Data Description | Exceptions |
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| Seniors Housing - Number of 2 bedroom units | Number of 2 bedroom units in a seniors housing building. | |
| Seniors Housing - Number of 3 bedroom units | Number of 3 bedroom units in a seniors housing building. | |
| Seniors Housing - Number of bachelor units | Number of bachelor units in a seniors housing building. | |
| Seniors Housing - Number of Bed/sitting rooms | Number of bed/sitting rooms in a seniors housing building. A Bed Sitting Room (BSR) is a resident unit that does not contain a kitchenette; it may or may not contain an ensuite bathroom. | |
| Seniors Housing - Number of Licensed Care Private Beds | Number of private single bed bedrooms, funded from Health Authority for licensed care. | |
| Seniors Housing - Number of Units | Number of units in a seniors housing property. | |
| Seniors Housing- Number of Licensed Care Semi-Private Beds | Number of semi-private rooms of two to four beds and a two-piece ensuite or shared washroom, funded from Health Authority for licensed care. | |
| Service Area Codes | Identifies the Service Areas associated with the folio. Service Area coding is applied upon the request of the Regional District for the purposes of taxation. Each code is associated with a service such as fire protection, or water. | |
| Service Date | Date building permit was issued. | |
| Specified Municipal Codes | Identifies the Specified Municipal Areas associated with the folio. Specified Municipal/ Area coding is applied upon the request of the Municipality for the purposes of taxation. Each code is associated with a service such as fire protection, or water. | |
| Specified Regional Codes | Identifies the Specified Regional Areas associated with the folio. Specified Regional Area coding is applied upon the request of the Regional District for the purposes of taxation. Each code is associated with a service such as fire protection, or water. | |

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| Specified/Defined Calculation | A category of a minor taxing area for taxation purposes. The boundary of the taxing area is identified by the Regional District and sometimes by the Ministry of Municipal Affairs & Housing and the coding is assigned by BCA. | |
| Strata Effective Year | Effective age of the strata unit, factoring in renovations, remodels and/or additions. | |
| Strata Floor Area (without balcony) | Area (in square feet) of the interior portion of the strata unit. | |
| Strata Industrial/Commercial Lot Area | <p>For Strata Office and Retail: the sum of the areas (in square feet) of all strata units and common areas as registered on the strata plan.</p> <p>For Strata Industrial: the sum of the areas (in square feet) of all strata units as registered on the strata plan in the development.</p> | |
| Street Direction(s) | Further refinement of the Street Name to facilitate location of building. | |
| Street Name(s) | Identifier of a road assigned by a local government (municipality). | |
| Street Number(s) - From - To | Municipality numbering for improvement (building). | |
| Supplementary Reason Code | An identifier that provides additional information regarding the rationale for a change to a property / folio. | |
| Tenure Code | Denotes the type of occupier on land where the fee simple is held in the name of the Crown. | |
| Third Floor Area | Size (in square feet) of the third floor area. | |
| Total Balcony Area | Total balcony area (in square feet) for a commercial property. | |
| Total Finished Area | Total finished area (in square feet) for single family houses, duplexes, triplexes, fourplexes, manufactured homes and outbuildings. This total does not include foundation area. | |

| Data Element | Data Description | Exceptions |
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| Total Strata Area (with Balcony) | Total area (in square feet) of the strata unit and all of its balconies. | |
| Township | <p>This field represents a division of land, used in three types of legal descriptions:</p> <p>(1) first, it is used to describe parcels that were surveyed under the Dominion (Federal) Township Survey System; (2) the second survey type is called Provincial Township survey system and is similar to the Railway Belt surveys except that Meridians are not used in these legal descriptions; and (3) the third use is just Townships and Sections, with a Land District name.</p> | |
| Type of Construction | Specifies the type of construction for a commercial property, derived from the predominant manual class for that property. | |
| Unit of Measure Code | Indicates strata residential property (blank if not). | |
| Unit of Measure Value | For Strata Residential Properties: area (in square feet) of the first unit in the strata building. | |
| Year Built | Year that construction began on the property. | |
| Zoning | A code that identifies permitted use based on a local government bylaw that describes the permitted: uses for land, building and other structures; siting, size and dimensions of buildings and other structures; and shape, dimensions and area of lots that may be created by subdivision. | |