



January 14, 2020

Ref: 251557

Sylvia Bishop  
Chair, Board of Directors  
BC Assessment  
400–3450 Uptown Boulevard  
Victoria BC V8Z 0B9

Dear Sylvia Bishop:

I would like to extend appreciation on behalf of Premier Horgan and the Executive Council for your dedication, and that of your board members, in leading your organization and helping government deliver on our priorities to British Columbians.

Government remains focused on its three strategic priorities: making life more affordable, delivering better services, and investing in a sustainable economy.

Every public sector organization is accountable to the citizens of British Columbia. The expectations of B.C. citizens are identified through their elected representatives, the members of the Legislative Assembly.

This mandate letter, which I am sending in my capacity as Minister responsible for BC Assessment, on behalf of the Executive Council, communicates those expectations for your agency. It sets out overarching government priorities that will inform your agency's policies and programs, as well as specific direction on priorities and expectations for the coming fiscal year.

Our goal is to build a strong, sustainable economy that works for everyone. We are committed to working with you and other Crown Agencies to provide quality, cost-effective services to British Columbia families and businesses. By adopting the Gender-Based Analysis Plus (GBA+) lens and Framework for Improving British Columbian's Standard of Living to policy development, we will ensure that equity is reflected in government budgets, policies and programs. You are encouraged to apply the GBA+ lens in your Crown Agency operations and programs. In the same vein, appointments to agencies, boards and commissions reflect government's direction to promote equity and leadership at senior levels in the public and private sectors, with a view to building strong public sector boards that reflect the diversity of British Columbia.

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Two key priorities that will underpin lasting prosperity are advancing reconciliation with Indigenous Peoples and moving towards a low-carbon economy.

In November 2019, government passed the Declaration on the Rights of Indigenous Peoples Act, which represents a crucial step towards true and lasting reconciliation. In keeping with the Calls to Action of the Truth and Reconciliation Commission, the Act was developed in collaboration with the First Nations Leadership Council to create a framework for reconciliation in B.C. All Crown Agencies are expected to incorporate the Declaration on the Rights of Indigenous Peoples Act and Calls to Action of the Truth and Reconciliation Commission within their specific mandate and context.

Announced in December 2018, the CleanBC plan puts our province on the path to a cleaner, better future – with a low-carbon economy that creates opportunities while protecting our clean air, land and water. As part of the new accountability framework established in CleanBC, and consistent with the Climate Change Accountability Act, please ensure your organization plans to align operations with targets and strategies for minimizing greenhouse gas emissions and managing climate change risk. Please be prepared to work with government to report out on these plans and activities.

The Crown Agencies and Board Resourcing Office (CABRO), with the Ministry of Finance, will continue to support you and your board on recruitment and appointments as needed, and will be expanding professional development opportunities in 2020/21. This will include online training modules and in-person conferences, as government works to support strong public sector boards that reflect the diversity of British Columbia.

As the Minister Responsible for BC Assessment, I expect that you will make substantive progress on the following priorities and incorporate them in the goals, objectives and performance measures in your 2020/21 Service Plan:

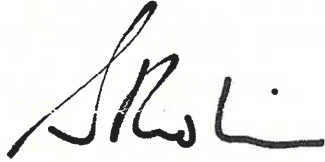
- Continue to focus on BC Assessment's core mandate to establish and maintain uniform real property assessments throughout British Columbia.
- Work closely with the Ministry and key partners to evaluate and develop policy, regulatory, legislative and operational solutions to emerging and existing assessment policy and methodology priorities, such as the valuation of lands with development potential, that could impact the current or future economic viability of existing property types or economic sectors (e.g. retail spaces occupied by small businesses and non-profit/arts and culture organizations).
- Support provincial government priorities and policy development through the use of BC Assessment data, property information and by leveraging the corporation's extensive expert knowledge on valuation and real estate.
- Continue the implementation of BC Assessment's iasWorld operating system in 2020 to improve the collection, development and distribution of assessment information and enhance electronic and online services for customers.
- Support government's commitment to make life more affordable for British Columbians by delivering BC Assessment's services in a fiscally responsible manner.

Sylvia Bishop  
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Each board member is required to sign the Mandate Letter to acknowledge government's direction to your organization. The signed Mandate Letter is to be posted publicly on your organization's website in spring 2020.

I look forward to continuing to work with you and your Board colleagues to build a better B.C.

Sincerely,



Selina Robinson  
Minister



Sylvia Bishop  
Chair, BC Assessment Authority

Richard Taylor  
Vice Chair, BC Assessment Authority

Jill Davidson  
Director, BC Assessment Authority

Susan Gimse  
Director, BC Assessment Authority

Nicole Halbauer  
Director, BC Assessment Authority

David Highfield  
Director, BC Assessment Authority

Karen Hoffmann  
Director, BC Assessment Authority

Donald Henry Krusel  
Director, BC Assessment Authority

Richard Rainey  
Director, BC Assessment Authority

Amarjeet Rattan  
Director, BC Assessment Authority

Kevin Stewart  
Director, BC Assessment Authority

Kathleen (Ruth) Wittenberg  
Director, BC Assessment Authority

pc: Honourable John Horgan  
Premier

Don Wright  
Deputy Minister to the Premier and Cabinet Secretary

Lori Wanamaker, Deputy Minister  
Ministry of Finance

Heather Wood, Associate Deputy Minister and Secretary to Treasury Board  
Ministry of Finance

Kaye Krishna, Deputy Minister  
Ministry of Municipal Affairs and Housing

Richard Taylor, Vice Chair, BC Assessment

Jill Davidson, Director, BC Assessment

Susan Gimse, Director, BC Assessment

Nicole Halbauer, Director, BC Assessment

David Highfield, Director, BC Assessment

Karen Hoffmann, Director, BC Assessment

Donald Henry Krusel, Director, BC Assessment

Richard Rainey, Director, BC Assessment

Amarjeet Rattan, Director, BC Assessment

Kevin Stewart, Director, BC Assessment

Kathleen (Ruth) Wittenberg, Director, BC Assessment

Jason Grant, President/Chief Executive Officer, BC Assessment